



Republic of the Philippines  
**Philippine State College of Aeronautics**  
Piccio Garden, Villamor, Pasay City

**INVITATION TO BID FOR THE**

**Procurement of Document Management Solution with Hardware**  
*PB2024-Goods - 16*

1. The Philippine State College of Aeronautics, through the Corporate Budget for the contract approved by the governing Boards intends to apply the sum of **Eleven Million Pesos only, PhP 11,000,000.00**, being the ABC to payments under the contract for the **Procurement of Document Management Solution with Hardware/PB2024-Goods-16**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Philippine State College of Aeronautics** now invites bids for the above Procurement Project. **Delivery of the Goods is required within Ninety (90) days upon receipt of Notice to Proceed**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from ***Philippine State College of Aeronautics*** and inspect the Bidding Documents at the address given below during 8:00 AM to 5:00 PM.
  5. A complete set of Bidding Documents may be acquired by interested Bidders starting on *August 21, 2024* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Fifteen Thousand Pesos, PhP 15,000.00*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.
  6. The ***Philippine State College of Aeronautics*** will hold a Pre-Bid Conference<sup>1</sup> on ***August 28, 2024*** at ***9:00 AM*** at the ***BAC Office, Ground Floor of Building – A, PhilSCA, Piccio Garden, Villamor, Pasay City*** which shall be opened to prospective bidders.
  7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before ***1:00 PM*** on ***September 10, 2024***. Online or electronic submission of bids is not permitted. Late bids shall not be accepted.
  8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
  9. Bid opening shall be on ***September 10, 2024*** at ***1:30 PM*** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
  10. The ***Philippine State College of Aeronautics*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the
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2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

**NOEL E. LAGUI**  
Head, BAC Secretariat  
PhilSCA, Piccio Garden, Villamor, Pasay City  
Contact No. 0928-5244731  
philscabac@gmail.com


12. You may visit the following websites:

For downloading of Bidding Documents:

*<https://notices.ps-philgeps.gov.ph/>*

*(You may also request a copy of the Bidding Documents via email.)*

***August 21, 2024***



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**MR. DARBY P. ESPERANZATE**  
*BAC Chairperson*